

# HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way \* Hildenborough \* Tonbridge \* Kent \* TN11 9LQ

telephone: 01732 832367

email: [Clerk@hildenboroughpc.kentparishes.gov.uk](mailto:Clerk@hildenboroughpc.kentparishes.gov.uk)

website: [www.hildenboroughpc.kentparishes.gov.uk](http://www.hildenboroughpc.kentparishes.gov.uk)

15 June 2017

Members of Hildenborough Parish Council are summoned to the Parish Council Meeting to be held on **Wednesday 21 June 2017 at 7.30pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

*Pam Gow*

## PARISH COUNCIL MEETING AGENDA

### WEDNESDAY 21 JUNE 2017

1. Apologies and reasons for absence
2. Declaration of Personal or Prejudicial Interests
3. Declaration of gifts and hospitality
4. Minutes of the Meeting held on 17 May 2017 for agreement and signature if a true record.
5. Matters arising from 17 May 2017 not covered elsewhere in the agenda

#### 6.1 FINANCE

##### 6.1.1 Account Balances as at 31 May 2017

Business Money Manager	£56,564.05
Current Account Statement	£6,275.40
Business Reserve Account	£37,009.22
Business Money Manager II	£4,012.66
<b>Total</b>	<b>£103,861.33</b>

##### 6.1.2 Payments made since 5 April 2017

Date	Cheque No.	Payee	Reason	Amount (£)
18 May	102783	RBS (Gaza)	Wood preservative	33.43
18 May	102784	Chroma Vision	Cctv camera	1,504.80
26 May	102785- 102787	Employee Related	Salaries, expenses, HMRC	1,316.55
23 May	102788	KPFA	Subscription	20.00
23 May	102789	Hildenborough PCC	Donation	2,000.00
8 June	102790	P Richardson	Paint brushes	26.32
8 June	102791	Stocksigns Ltd	Sign	21.34
8 June	102792	Commercial Services Ltd	Tree survey	1,260.00

##### 6.1.3 Income received May 2017

Date	Organisation	Reason	Amount (£)
10 May	Hildenborough Cricket Club	rent	£200.00
19 May	Hildenborough Gardeners	rent	£110.00
19 May	Hildenborough Scout	lease	£15.00
31 May	HSBC	interest	£2.02
5 May	HMRC	vat refund	£241.03
May	various	publications	£112.80

##### 6.1.4 Bank signatories

##### 6.1.5 To consider purchasing Speedwatch equipment

##### 6.1.6 3 Year Development Plan (Appendix 1)

##### 6.1.7 Any other financial matters

#### 6.2 OPEN SPACES

- 6.2.1 Update on Pavilion Refurbishment
- 6.2.2 Provision of refreshments in Recreation Ground
- 6.2.3 Managing the Village Green
- 6.2.4 Roundabout replacement or repairs
- 6.2.5 Tree Survey Report (Appendix 2)
- 6.2.6 To consider quotation for wetpour surface in West Wood play area
- 6.2.7 Update on vandalism to play area fencing
- 6.2.8 To consider request for support from Hildenborough CEP School
- 6.2.9 Confirmation of actions taken (Appendix 3)
- 6.2.10 Any other Open Spaces business

### 6.3 PLANNING

#### 6.3.1 Applications received

The following planning applications were noted. Details of comments made are available from the clerk. There was a declaration of interest on 1107/LDE.

1107/LDE	Market Gardens Riding La	use of building as dwelling	comment
1164/FL	Woodside Cott 99 Tonbridge Rd	extension	comment
1165/LB	Woodside Cott 99 Tonbridge Rd	extension	comment
1197/LB	Avalon Leigh Rd	internal alterations	comment
1240/FL	18 Fairfield Way	extension	comment
1241/FL	36 Hilden Park Rd	extension	no comment
1259/FL	34 Riding Lane	extension	comment
1247/FL	2 Home Farm Cott's Nizels La	extension	no comment
16/2510/FL	Lower St Farm Lower St	new dwelling	comment

#### 6.3.2 Any other planning business

### 7. Reports (for noting) from representatives on outside bodies

- 7.1 Community Safety Partnership Representative
- 7.2 Parish Partnership Representative
- 7.3 Village Hall Representative
- 7.4 Highways Coordinator
- 7.5 Parish Council Public Consultation (Farmers' Market)
  - 7.5.1 Feedback from 13 June
  - 7.5.2 Attendees 11 July

### 8. Correspondence (Appendix 4)

- 8.1 Correspondence requiring action not covered elsewhere
  - 8.1.1 Invitation to Stocks Green School Community Tea Party
- 8.2 Matters arising from other incoming and outgoing correspondence
- 8.3 Correspondence awaiting reply

### 9. Lighting

- 9.1 Update on repairs
- 9.2 Lighting report
- 9.3 Conversion to LED street lighting

### 10. Review of Policies (Appendix 5)

### 11. Review of Terms of Reference (Appendix 6)

### 12. Review of FOI (Appendix 7)

### 13. Twitter and Facebook Accounts

### 14. AOB

The Chairman to move that the press and public to be excluded from the remainder of the meeting.

### PART II – CONFIDENTIAL ITEMS