

# HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way \* Hildenborough \* Tonbridge \* Kent \* TN11 9LQ

telephone: 01732 832367

email: [Clerk@hildenboroughpc.kentparishes.gov.uk](mailto:Clerk@hildenboroughpc.kentparishes.gov.uk)

website: [www.hildenboroughpc.kentparishes.gov.uk](http://www.hildenboroughpc.kentparishes.gov.uk)

13 July 2017

Members of Hildenborough Parish Council are summoned to the Parish Council Meeting to be held on **Wednesday 19 July 2017 at 7.30pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

*Pam Gow*

## PARISH COUNCIL MEETING AGENDA

### WEDNESDAY 19 JULY 2017

1. Apologies and reasons for absence
- 1.1 Casual Vacancy
- 2 Declaration of Personal or Prejudicial Interests
3. Declaration of gifts and hospitality
4. Minutes of the Meeting held on 21 July 2017 for agreement and signature if a true record.
5. Matters arising from 21 July 2017 not covered elsewhere in the agenda

#### 6.1 FINANCE

##### 6.1.1 Account Balances as at 30 June 2017

Business Money Manager	£47,565.38
Current Account Statement	£5,039.49
Business Reserve Account	£37,009.22
Business Money Manager II	£4,013.04
<b>Total</b>	<b>£93,627.13</b>

##### 6.1.2 Payments made since 8 June 2017

Date	Cheque No.	Payee	Reason	Amount (£)
21 June	102793	Broxap	Seat	808.80
21 June	102794	PJ Richardson	Pavilion kitchen refit	5,195.00
26 May	102795- 102797	Employee Related	Salaries, expenses, HMRC	1,512.69
21 June	102798	T Richardson	Tree surgery	180.00
21 June	102799	Gaza Timber	Wood preservative	289.19
21 June	102800	N Simpkins	Plants for War Memorial	85.94
21 June	102801	Ballard Flooring	Flooring for Pavilion	1,970.00
5 July	10802	Cable Test Ltd	Lighting column repairs	2,136.00
5 July	10803	KCS	Kettle	61.50
5 July	10804	EJP Fire Protection	Fire extinguisher check	43.80
5 July	102805	HVH	Defibrillator training	50.00

##### 6.1.3 Income received May 2017

Date	Organisation	Reason	Amount (£)
2 June	Hildenborough Tennis Club	rent	£750.00
June	Various	publications	£104.80

##### 6.1.4 1<sup>st</sup> Quarter Income and Expenditure (Appendix 1)

##### 6.1.5 3 Year Development Plan (Appendix 2)

##### 6.1.6 Changes in Current Bank Account

##### 6.1.7 Any other financial matters

#### 6.2 OPEN SPACES

- 6.2.1 Proposals for Cycle Path in West Wood
- 6.2.2 Managing the Village Green
- 6.2.3 Roundabout repairs update
- 6.2.4 Tree Surgery update
- 6.2.5 Flood Alleviation Scheme in West Wood update
- 6.2.6 Report on Medway Flood Partnership (Appendix 3)
- 6.2.7. Use of Recreation Ground for Playscheme
- 6.2.8 Any other matters arising from the Minutes of 5 July 2017.

### 6.3 PLANNING

#### 6.3.1 Applications received

The following planning applications were considered. Details of comments made are available from the clerk. There was a declaration of interest on 1414/FL.

1370/FL	Meadow Hse Mill La	extension	no comment
1375/FL	The Mill Hse Mill La	new cross over	comment
1379/FL	21 Ashley Rd	roof extension	comment
1413/FL	33 Knowsley Way	extension	comment
1442/FL	Noble Tree End Philpots La	extension	comment
1414/FL	5 Riding Park	replacement conservatory	comment
1235/FL	Coldharbour Farm Coldharbour La	extension	comment

#### 6.3.2 Any other planning business

### 7. Reports (for noting) from representatives on outside bodies

- 7.1 Community Safety Partnership Representative
- 7.2 Parish Partnership Representative
- 7.3 Village Hall Representative
- 7.4 Highways Coordinator
- 7.5 Parish Council Public Consultation (Farmers' Market)
  - 7.5.1 Feedback from 11 July
  - 7.5.2 Attendees 8 August and 12 September

### 8. Correspondence (Appendix 4)

- 8.1 Correspondence requiring action not covered elsewhere
- 8.2 Matters arising from other incoming and outgoing correspondence
- 8.3 Correspondence awaiting reply

### 9. Lighting

- 9.1 Update on repairs
- 9.2 Lighting report

### 10. Management of Twitter Account Activity on Facebook Account

### 11. Local Public Transport

### 12. Delegation of authority during the summer break

It is proposed the Chairman or in her absence the Vice Chairman or Chairman of the Finance Committee be given the power to make decisions on the council's behalf during the summer break.

The Chairman to move that the press and public to be excluded from the remainder of the meeting.

### PART II – CONFIDENTIAL ITEMS