

HILDENBOROUGH PARISH COUNCIL

60 Knowsley Way * Hildenborough * Tonbridge * Kent * TN11 9LQ

telephone: 01732 832367

email: Clerk@hildenboroughpc.kentparishes.gov.uk

website: www.hildenboroughpc.kentparishes.gov.uk

14 September 2017

Members of Hildenborough Parish Council are summoned to the Parish Council Meeting to be held on **Wednesday 20 September 2017 at 7.30pm** in the **Margery Finzi Room**, at the Village Hall, Riding Lane.

Pam Gow

PARISH COUNCIL MEETING AGENDA

WEDNESDAY 20 SEPTEMBER 2017

1. Apologies and reasons for absence
2. Declaration of Personal or Prejudicial Interests
3. Declaration of gifts and hospitality
4. Minutes of the Meeting held on 19 July 2017 for agreement and signature if a true record.
5. Matters arising from 19 July 2017 not covered elsewhere in the agenda
6. Delegated Actions During Recess (Appendix 1)

7.1 FINANCE

7.1.1 Account Balances as at 31 July 2017

Business Money Manager	£41,566.57
Current Account Statement	£4,039.58
Business Reserve Account	£37,009.22
Business Money Manager II	£4,013.04
Total	£86,628.41

Account Balances as at 31 August 2017

Business Money Manager I	£34,567.57
Current Account	£3,799.10
Business reserve Account	£37,009.22
Business Money Manager II	£4,013.04
Total	£79,388.93

7.1.2 Payments made since 5 July 2017

Date	Cheque No.	Payee	Reason	Amount (£)
19 July	102806	Pulse Cleaning	Cleaning Pavilion	234.00
19 July	102807	Harroway Trees	Tree survey	570.00
26 July	102808 – 102810	Employee Related	Salaries, expenses, HMRC	1,274.33
1 Aug	102811	PJ Richardson Developments	Install seat	150.00
1 Aug	102812	HVH	Room hire	159.50
3 Aug	102813	PKF Littlejohn	External audit	480.00
17 Aug	102816	KCC (KCS)	Stationery/first aid	93.72
17 Aug	102817	Commercial Services	Grounds contract/tree survey	6,025.75
26 Aug	102818- 102820	Employee Related	Salaries, expenses, HMRC	1,332.59
6 Sept	102821	Craigdene	Play areas annual safety Inspection Report	270.00
12 Sept	102822	SLCC	Webinair	36.00
6 Sept	102823	Commercial Services	Tree Surgery	4,338.00
7 Aug	Direct Debit	EDF	Power	89.29
16 Jul	Direct Debit	BT	Phone/broadband	146.55

18 July	HSBC	Bank charges	15.00
---------	------	--------------	-------

7.1.3 Income received July and August 2017

Date	Organisation	Reason	Amount (£)
21 July	Premier Sports	rent	£200.00
31 July	HSBC	interest	£1.19
7 Aug	HMRC	Vat refund	£1,105.77
16 Aug	Hildenborough Medical Centre	lease	£118.35
31 Aug	HSBC	interest	£1.00
31 Aug	various	Publications	£40.00

7.1.4 Changes in Current Bank Account

7.1.5 Reinvestment of Reserves

7.1.6 External Audit Report

7.1.7 Any other financial matters

7.2 OPEN SPACES

7.2.1 Managing the Village Green

7.2.2 Planting of Daffodils on Village Green

7.2.3 Moving Access to Village Green

7.2.4 Roundabout repairs update

7.2.5 Pavilion Noticeboard and update on delivery of chairs

7.2.6 Fencing of Hawden Stream in West Wood

7.2.7 Revised proposals for Flood Alleviation Scheme in West Wood

7.2.8 Tree Surgery update

7.2.9 Children's Play Area Annual Inspection

7.2.10 Provision of dog waste bin on FP 23

7.2.11 Discussion on revision of 3-Year Plan for Open Spaces (Appendix 2)

7.2.12 Invitation to Environmental Champions Award 2017 – 27 October

7.2.13 Any other matters arising from the Open Spaces Minutes of 6 September 2017

7.3 PLANNING

7.3.1 Applications received

The following planning applications were considered. Details of comments made are available from the clerk. There were declarations of interest on 2074/LB and 2146/47/FL

1697/FL	44 Knowsley Way	extension	no comment
1706/FL	Dove Cott, Lower St	extension	comment
1738/FL	40 Bramble Close	extension	no comment
1756/FL	Oakdale Eggpie Lane	detached house	comment
1777/FL	28 Ashley Road	extension	no comment
1781/FL	28 Ashley Road	demolition and replacement garage	no comment
1787/FL	Reams Cott, Lower Street	ground floor extension	comment
1798/LB	The Mill House Mill Lane	conversion for accommodation	comment
1848/FL	13 Garlands	demolition + erection of extension	no comment
1995/FL	Former 36A Hilden Park Rd	3 4bed houses	comment
1968/TPOC	Redwood, Riding Lane	tree surgery	comment
1936/FL	14 Garlands	replacement garage	no comment
2031/FL	25 Greenview Crescent	reconstruction of roof	comment
2059/FL	184 Tonbridge Road	erection of chalet bungalow	comment
2066/TPOC	Oakhill House 130 Tonbridge Rd	tree surgery	comment
2074/LB	Avalon Leigh Road	secondary glazing	comment
2100/FL	Treetops 29 Powder Mills Leigh	demolition and extension	comment
2119/FL	2 Oaklands Way	demolition and extension	no comment
2146/FL	5 Half Moon Lane	extension	comment

2147/FL	5 Half Moon Lane	subdivision of site + new dwelling	comment
2154/LB	2 Reams Farm Cott Lower St	extension	comment
2175/FL	44 Brookmead	extension	comment
2182/FL	8 Club Cottages Riding Lane	extension	comment
2183/LB	8 Club Cottages Riding Lane	extension	comment
2186/FL	2 Reams Farm Cott Lower St	extension	comment
2199/FL	12 Garlands	extension	comment
1995/FL	Former 36A Hilden Park Rd	4 x 3 bed houses	comment
2234/FL	Hawthorn Cott Mill Lane	new roof	comment
2250/TPOC	4 Bourne Pl Courtyard Nizels La	work to 5 oak trees	comment
2210/FL	32 Riding Park	new dwelling	comment
2330/FL	Police House Foxbush	extension	comment

7.3.2 Local Plan update (Appendix 3)

7.3.3 Any other planning business

8. Reports (for noting) from representatives on outside bodies

8.1 Community Safety Partnership Representative

8.2 Parish Partnership Representative

8.2.1 New Parish Charter

8.3 Village Hall Representative

8.4 Highways Coordinator

8.4.1 Condition of footways

8.4.2 Congestion on B245

8.4.3 Highways Seminar – 23 October

8.4.4 change to Highways Steward

8.4.5 SE Water response to burst water mains

8.4.6 Replacement bus shelter

8.5 Parish Council Public Consultation (Farmers' Market)

8.5.1 Feedback from 8 August and 12 September

8.5.2 Attendees 10 October

9. Correspondence (Appendix 4)

9.1 Correspondence requiring action not covered elsewhere

9.1.1 SE Water Drought Plan consultation

9.2 Matters arising from other incoming and outgoing correspondence

9.3 Correspondence awaiting reply

10. Lighting Report

11. to agree a Committee to consider preparation for GDPR (Appendix 5)

12. Appoint trustee for Leigh United Charities

13. Activity on Facebook Account

14. Any other business

The Chairman to move that the press and public to be excluded from the remainder of the meeting.

PART II – CONFIDENTIAL ITEMS